

**Service Committee  
December 20, 2010  
5:45 PM  
Minutes**

**Call to order:** Mr. Deeds called the meeting to order at 5:45pm.

**Roll Call:** Present for roll call were Mr. Deeds, Mrs. Turner and Mr. Wynkoop. Also in attendance was Mayor Ebert, Bill Sims (Construction Svcs), Matt Peoples (Public Works), Steve Smith (WWTP), Gary Schmitt (Water) Rick Brown (IT) and Dick Miller.

Mr. Wynkoop moved to approve the minutes of the November 15<sup>th</sup>, 2010 Service Committee Meeting, seconded by Mr. Turner.

**VOTE**           **AYES:** Mr. Wynkoop, Mr. Deeds, Mrs. Turner  
                     **NAYS:**  
                      Motion carried.

**Staff Reports:**

**Bill Sims** – Town Hall window project is wrapped up and paperwork is complete.

Gender Rd Phase 1 improvement project is at 90-95% plans stage. Final review is coming up in the next week or two with it going out for bid in January 2011.

The Sanitary Sewer projects will start in February 2011.

New post contract documents for owner/contractor agreements will be out in a month or so.

**Matt Peoples** –OPWC granted us Gender Road Phase 2 project funding last week. \$4.1 million will be received toward a \$4.5 million project. Columbus will be doing a portion of the work to keep their costs down, but we will be the formal managers of the project. It will be an interesting collaboration.

**Dick Miller** – The Fall 2010 tree planting is complete. Additional trees have been planted by MI Homes and Glenwood Gardens in Cherry Landing. 72 additional plants were installed this month along West Waterloo Street.

The first revision of the spring 2011 street planting plan will be given to STAB on December 28<sup>th</sup> and then finalized in January, with a completion of installation date on May 10<sup>th</sup> of 2011. 84 trees are proposed but that number may increase.

**Steve Smith** – A new employee was hired to replace Dave McCarty. He is currently working for the State of Ohio and will start here on the 3<sup>rd</sup> of January.

WPCLF projects will have Mr. Smith as chief inspector on the in-plant stuff. The rest of the project will have contracted inspectors.

Mercury questions have been resolved with the change of labs.

The deadline for businesses to file their grease trap will pass soon. There has been a monumental decrease in the amount of grease in their station since Council backed the Grease ordinance.

**Shawn Starcher** – Street department has been busy wrapping up leaf removal and brining and plowing the snow. One of the bigger truck's power steering went out, so they are down one truck. Minor repairs are being done to other equipment. Road repairs are done for the year.

**Gary Schmitt** – Sherman Electric has completed two projects for us at the Water plant and Leiberman Well Field.

Bird & Bull has submitted preliminary drawings for the aeration system.

Three labs submitted pricing for water and waste water analysis and the lowest lab was contacted.

A postal carrier alerted us that a house on High Street that was vacant had water running out of it. We were able to shut the water off and notify the owner.

**Engineer's Report:**

Mr. Farst reiterated that the funding for Gender Road phase 2 was granted. They only funded 4 projects and we were one of them.

**Pended Items:**

None at this time.

**New Items for Discussion:**

**10-26 WPCLF I/I Removal Project – Matt Peoples**

All of these items are related to the WPCLF that we were granted this year. Funding is already authorized. They just went out to bid and came back in under the estimate. These will authorize the Mayor to enter into the contracts.

11,000 feet of sewer will be lined and man holes will be repaired. This will delay by years the required expansion of the plant. Discussion ensued. Mr. Wynkoop will sponsor the legislation.

**10-27 WPCLF Water Reclamation Facility Influent Upgrades– Matt Peoples**

This will replace the four influent pumps at the main building as well as the screen out back. The life expectancy has gone down due to clogging over the past years. These will be clog resistant and the new screen will be more efficient to work with the new press. Discussion ensued. Mrs. Turner will sponsor the legislation.

**10-28 WPCLF Winchester Village Force Main– Matt Peoples**

Winchester Village Force main will be redirected into Cherry Landing. The original was from 1972. Mr. Deeds will sponsor the legislation.

All three will be introduced as emergency legislation.

Mayor Ebert stated that the EPA was impressed with the way the projects were presented to them by Mr. Smith and Mr. Peoples.

**Old/New Business:**

None at this time.

**Adjournment**

Mr. Wynkoop moved to adjourn this meeting of the Service Committee, seconded by Mrs. Turner.

**VOTE**           **AYES:** Mr. Wynkoop, Mr. Deeds, Mrs. Turner

**NAYS:**

Motion carried. Time out 6:12pm